

Mayfield Cricket Club

Constitution

1. Name

The name of the Club is Mayfield Cricket Club, hereafter to be referred to as "the club" and the club, which is an unincorporated association, shall be affiliated to the England and Wales Cricket Board through the Middlesex Cricket Board.

2. Aims and Objectives

To foster and promote the sport of cricket at all levels within the community and within the sport, providing opportunities for recreation, coaching and competition.

To ensure that all members, playing and non-playing, abide by the ECB Code of Conduct which incorporates the Spirit of Cricket and by the Laws of Cricket.

To ensure a duty of care to all members of the club by adopting and implementing the ECB 'Safe Hands – Cricket's Policy for Safeguarding Children' and any future versions of the Policy.

To ensure a duty of care to all members of the club by adopting and implementing the ECB Cricket Equity Policy and any future versions of the Policy.

To ensure the continuation of the club by actively seeking to recruit new members, particularly youth members, and to seek to provide facilities to enable members to improve their cricketing skills.

To encourage all members to participate fully in the activities of the club.

3. Membership

- (a) Membership of the club shall be open to anyone interested in the sport of cricket on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to available facilities is allowable on a non discriminatory basis.
- (b) The club may have different classes of membership and subscription on a non discriminatory and fair basis. The club will aim to keep subscriptions at levels that will not pose a significant obstacle to participation.
- (c) Application for membership of the club shall be by completion of a membership application form and by payment of the relevant subscription/joining fees as determined by the Annual General Meeting of the club.
- (d) No person shall be eligible to take part in the business of the club or eligible for selection for any club team unless the appropriate subscription has been paid by the specified date or membership has been agreed by the Committee.
- (e) The Committee has the right to waive the rule set out in 3(d) above where the best interests of the club will be served by allowing a non-member to be eligible for selection.
- (f) The club Committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the club or cricket into disrepute. Appeal against refusal or removal may be made to the Committee who shall appoint an Appeals Committee to hear the appeal.
- (g) All members will be subject to the regulations of the Constitution and Bye Laws and by joining the club will be deemed to accept these regulations, Bye Laws and any Codes of

Conduct that the club has adopted. The Constitution shall identify those members eligible to vote at any General Meetings.

4. Classes of Membership

There shall be 4 of classes of membership available. These are:

- Full Member
- Junior Member (Under 18 years of age on 1st April of the current year, or in full time education)
- Non-playing Member
- Honorary/ Life Member

A list of members in each category shall be maintained by the Treasurer or other Officer of the club.

5. Officers

The Officers of the club shall be as follows:

Executive Officers

- President
- Chair
- Vice Chair
- Secretary
- Treasurer
- Fixture Secretary
- Club Development Manager
- Saturday XI Captain
- Sunday XI Captain

Honorary Officers

- Vice-President(s)

6. Election of Officers

All Officers shall be elected at the Annual General Meeting of the club from, and by, the members of the club.

All Officers shall be elected for a period of one year, but shall be eligible for re-election to the same office or to another office the following year.

7. Management Committee

The affairs of the club shall be conducted by a Management Committee (the Committee) comprising the Executive Officers of the club and other members elected from, and by, the Full Members of the club. Only these members of the Committee shall be entitled to vote at Committee meetings.

The Committee will be convened by the Secretary and shall meet at agreed intervals and not less than four times per year.

The quorum required for business to be agreed at Committee meetings shall be five.

The duties of the Committee shall be:

- a) To control the affairs of the club on behalf of the members.
- b) To keep accurate accounts of the finances of the club through the Treasurer. These should be available for reasonable inspection by members and should be presented in detail at the Annual General Meeting. The club shall maintain a bank current account and the following Officers shall be authorised to sign club cheques: any two from the Chair, Treasurer and Secretary.

- c) To co-opt additional members of the Committee as the Committee feel is necessary. Co-opted members shall not be entitled to a vote on the Committee and shall serve until the end of the next Annual General Meeting.
- d) To make decisions on the basis of a simple majority vote. In the case of equal votes, the Chair shall be entitled to an additional casting vote.
- e) The Committee shall have powers to appoint sub-committees as necessary and to co-opt advisers who may be non club members invited to advise on specialist subjects.

An elected Committee member ceases to be such if he or she ceases to be a member of the club, resigns by written notice, or is removed by the Committee for good cause after the member concerned has been given the chance of putting their case to the Committee. Appeal against removal may be made to the Appeals Committee. The Committee shall appoint an Appeals Committee (a maximum of three) which shall not include members involved with the initial disciplinary hearing but may include non members of the club. The Appeals Committee shall consider the appeal within 21 days of the Secretary receiving the appeal. The decision of the Appeals Committee shall be final and binding on all parties.

The Committee has the power to:

- I. acquire and provide grounds, equipment, coaching, training and playing facilities, clubhouse, transport, medical and related facilities
- II. provide coaching, training, medical treatment, and related social and other facilities
- III. take out any insurance for club, employees, contractors, players, guests and third parties
- IV. raise funds by appeals, subscriptions, loans and charges
- V. borrow money and give security for the same, and open bank accounts
- VI. buy, lease or licence property and sell, let or otherwise dispose of the same
- VII. make grants and loans and give guarantees and provide other benefits
- VIII. set aside funds for special purposes or as reserves
- IX. invest funds in any lawful manner
- X. employ and engage staff and others and provide services
- XI. co-operate with or affiliate firstly to any bodies regulating or organising the sport of cricket and secondly any club or body involved with cricket and thirdly with government and related agencies
- XII. determine the winners of any annual awards, the awards to be handed out at the AGM.
- XIII. do all other things reasonably necessary to advance the aims and objectives of the club.

NONE of the above powers may be used other than to advance the aims and objectives in a manner consistent with the Rules and the general law.

8. Non-Committee Posts

The following posts will be filled by members nominated and selected by the Committee:

- (a) Child Welfare Officer
- (b) Equipment Officer
- (c) Catering Officer
- (d) Team Secretary
- (e) Statistician
- (f) Press Officer
- (h) Tour Manager

9. General Meetings

The Annual General Meeting of the club shall be held not later than the end of October each year. 21 clear days written notice of the Annual General Meeting shall be given to members by circulating a copy of the notice to every member by email or to their home address and posting the notice on the club notice board. Members must advise the Secretary in writing, by post or by email, of any other business to be moved at the Annual General Meeting at least 14 days before a meeting. The Secretary shall circulate or give notice of the agenda for the meeting to members not less than 7 days before the meeting.

The business of the Annual General Meeting shall be to:

- a) Confirm the minutes of the previous Annual General Meeting and any General Meetings held since the last Annual General Meeting
- b) Receive the accounts for the year from the Treasurer
- c) Receive the annual report of the Committee from the Secretary
- d) Elect the Officers of the Club (i.e. President; Vice Presidents, Chair etc.)
- e) Review club subscription rates and agree them for the forthcoming year
- f) Transact such other business received in writing, by post or email, by the Secretary from members 14 days prior to the meeting and included on the agenda.
- g) Award the various club cups, trophies, medals and other rewards as set out in the Bye Laws

Nominations of candidates for election of Offices shall be made in writing, by post or email, to the Secretary at least 14 days in advance of the Annual General Meeting date. Nominations can only be made by Full Members and must be seconded by another Full Member.

Special General Meetings may be convened by the Committee or on receipt by the Secretary of a request in writing, by post or email, from not less than 20 Full Members of the club. At least 21 days notice of the meeting shall be given.

At all General Meetings, the Chair will be taken by the Chair or, in their absence, by a deputy appointed by Full Members attending the meeting. Decisions made at a General Meeting shall be by a simple majority vote from those Full Members attending the meeting. In the event of equal votes, the Chair of the meeting shall be entitled to an additional casting vote.

A quorum for a General Meeting shall be 5 Full Members and any other categories of membership entitled to vote (as outlined by the membership section of this Constitution) and Officers of the Club including at least 2 from the Chair, Secretary and Treasurer.

Each Full Member of the Club shall be entitled to one vote at General Meetings.

9. Alterations to the Constitution or Bye Laws

Any proposed alterations to the club Constitution or Bye Laws may only be considered at an Annual or Special General Meeting, convened with the required written notice of the proposal. Any alteration or amendment must be proposed by a Full Member of the club and seconded by another Full Member. Such alterations shall be passed if supported by not less than two-thirds of those Full Voting Members present at the meeting, assuming that a quorum has been achieved.

10. Finance

All club monies shall be banked in an account in the name of the club.

The Treasurer shall be responsible for the finances of the club and for providing a report on the financial position as required by the Committee.

The Treasurer shall ensure that the club maintains adequate and appropriate insurance to cover the activities of the club.

The financial year will end on 30 September in each calendar year

The Treasurer will present a statement of annual accounts at the Annual General Meeting.

Any cheques drawn against club funds should hold the signature of the Treasurer and/or one of the Chair and Secretary.

11. Property and Funds

(i) The property and funds of the club cannot be used for the direct or indirect private benefit of members other than as reasonably allowed by the Rules and all surplus income or profits shall be reinvested in the club.

(ii) The club may also in connection with the sports purposes of the club:

- (a) sell and supply food, drink and related sports clothing and equipment
- (b) employ members and remunerate them for providing goods and services, on fair terms set by the Committee without the person concerned being present
- (c) pay for reasonable hospitality for visiting teams and guests
- (d) indemnify the Committee and members acting properly in the course of the running of the club against any liability incurred in the proper running of the club (but only to the extent of its assets).

12. Discipline and Appeals

All complaints regarding the behaviour of members should be lodged in writing, by post or email, with the Secretary.

The Committee shall appoint a Disciplinary sub-committee who will meet to hear complaints within 21 days of a complaint being lodged. Any member requested to attend a Disciplinary sub-committee shall be entitled to be accompanied by a friend or other representative and to call witnesses. The Committee (or its sub-committee) has the power to take appropriate disciplinary action, including the termination of membership.

The outcome of the disciplinary hearing shall be put in writing by post or email to the person who lodged the complaint and the member against whom the complaint was made within 21 days following the hearing.

There shall be a right of appeal to the Committee against either the finding or the sanction imposed or both following disciplinary action being taken. The Committee shall appoint an Appeals Committee (a maximum of three) which shall not include members involved with the initial disciplinary hearing but may include non members of the club. The Appeals Committee shall consider the appeal within 21 days of the Secretary receiving the appeal. The individual submitting the appeal shall be entitled to be accompanied by a friend or other representative and to call witnesses. The decision of the Appeals Committee shall be final and binding on all parties.

13. Dissolution

- a) If at any General Meeting of the club, a resolution be passed calling for the dissolution of the club, the Secretary shall immediately convene a Special General Meeting of the club to be held not less than one month thereafter to discuss and vote on the resolution.
- b) If at that Special Meeting, the resolution is carried by at least two-thirds (three quarters) of the Full Voting Membership present at the meeting, the Committee shall thereupon, or at such date as shall have been specified in the resolution, proceed to realise the assets of the club and discharge all debts and liabilities of the club.
- c) The Committee will then be responsible for the orderly winding up of the club's affairs.
- d) After settling all liabilities of the club, the Committee shall dispose of the net assets remaining to one or more of the following:
 - i. to another club with similar sports purposes which is a registered charity and/or

- ii. to another club with similar sports purposes which is a registered Community Amateur Sports Club and/or
- iii. to the club's governing body for use by them for related community sports.

14. Declaration

Mayfield Cricket Club hereby adopts and accepts this Constitution as a current operating guide regulating the actions of all members.



(CLUB CHAIRMAN)

30th October 2009



SIGNED (CLUB SECRETARY)

NAME

DATE 30th October 2009

Mayfield Cricket Club

Bye Laws

1. Club Colours and Clothing

The Club colours shall be Black and Gold.

Members shall wear traditional cricket whites when playing for the club.

2. Format of Games

When playing at home all teams will play either time games or 40 over games. The decision is to be made by the Captain of the day as to which format is chosen.

In a 40 over game the number of overs per bowler shall be at the captain's discretion.

A time game is defined as one that is based on the side batting first making a declaration or being dismissed. For games starting at 2.00pm the side batting second will have the remaining time up until 6.30, beyond which they are entitled to face either 20 overs or a minimum of one hour before the game ends.

3. Teas

For home games the opposition shall be charged £35.00 for teas.

The maker of the tea shall be reimbursed no more than £25.00 from the match fees.

4. Duties and Responsibilities of the Captain

a) The elected captain, or his nominated replacement, shall be responsible for the following:

- I. Together with the team Secretary the selection of the Team for the forthcoming game.
- II. Attending committee meetings and providing a report on the progress of their team.
- III. Deciding the format of all home games as set out on Byelaw 2.
- IV. Responsibility for all on field decisions.
- V. Superintending all off field necessities, to include: selecting a player to make the teas for a match day and ensuring that a minimum standard is maintained, the setting out and returning of all cricket equipment, arranging umpires for the batting innings, selecting a player to write a report of the game, sending the result of the game along with scorebook images

to the website editor.

b) In the event of the elected Captain being unavailable the Committee shall name a replacement, who must be a full member of the Club, who shall be awarded the full respect of the players and assume the duties and responsibilities outlined above.

5. Duties and Responsibilities of the Players

a) On match day the selected players should meet at the time notified to them when they are selected. If for any reason a player is going to be late they should notify the captain as soon as possible.

b) If after being selected a player is unable to play they should notify the captain and the team secretary as soon as possible.

c) Players must award the captain their full respect and obey his instructions and directions during the game and during the periods before and after the game when the equipment is being put out.

d) Players must take a full role as instructed by the captain in preparing the ground and facilities for play.

6. Club Awards and Qualification for Awards and Averages

a) Only Members shall be eligible for Club Awards

b) All games played in the season (both time and limited overs) are eligible for the averages, with the exception of limited overs games set for 20 overs or less. This exception does not include full length games that have been reduced to 20 overs by weather. Members become eligible for consideration to win the batting and bowling trophies under the following qualification terms:

I. Batting Trophy: A player must score a minimum of 200 runs and have batted in at least 10 innings. The player who meets the above criteria and has the highest average, wins the award

II. Bowling Trophy (Also known as The Ken Bailey Trophy): A player must have taken a minimum of 15 wickets and have bowled in at least 8 games. The player who meets the above criteria and has the lowest average, wins the award.

c) The Ted Hill Cup is decided upon by the committee and is awarded to the player who is deemed to have made the greatest improvement in their all round game. All committee members are entitled to vote for a recipient and in the event of a tie the Chairman will have the casting vote.

d) The President's Cup is decided upon by the committee and is awarded to the player who is deemed to have made the greatest contribution to the club, both on and off the field. All committee members are entitled to vote for a recipient and in the event of a tie the Chairman will have the casting vote.

e) The Player's Player of the Year is an award that is decided upon by the entire membership. All members are entitled to vote for any other member of the club who, in their opinion, has been the best Player of the Year. All members are allowed to cast a single vote and in the event of a tie the Chairman will have the casting vote.

f) Club Ties are awarded to players for the achievement of their maiden century for Mayfield Cricket Club. Ties may also be awarded for other 'exceptional cricketing achievements'. These additional achievements are at the committee's discretion.

g) Members are presented with awards for achieving certain career landmarks and these are set out as follows: Batting: Medals and Shields of increasing size are awarded for achieving 1000 runs, 5000 runs and 10,000 runs. Bowling: Medals and Shields of increasing size are awarded for achieving 100 wickets, 250 wickets and 500 wickets.

6. Declaration

Mayfield Cricket Club hereby adopts and accepts these Bye Laws as a current operating guide regulating the actions of all members.



(CLUB CHAIRMAN)

30th October 2009



SIGNED (CLUB SECRETARY)

NAME

DATE 30th October 2009